



*We consider every child to be a star.  
It is our job to make them shine!*



Little  
Sunbeams  
Welcome to  
Cestria  
Primary School

Firstly, welcome to our school, we can't wait to welcome your child into Nursery and begin their learning journey with us...

### How we work

We have a Nursery unit called Little Sunbeams, which has a changing area, access to toilets and an outdoor area.

All children use the same secure unit and have access to all of the areas. At Cestria we ensure we offer a high quality and challenging environment which caters to children's needs and the way in which they learn best. We offer a stimulating environment where the children can freely select resources for child-initiated learning, as well as offering a range of adult-led activities.

Throughout the course of the day the children participate in a wide range of adult led and child focussed activities focussing on the key areas of learning and development appropriate for your child's age and stage of development.



## Coming to school

Your child will enter via the top gates where a member of staff will greet them and you can take them to the unit. The aim is that all children say their goodbyes at the door and come into school by themselves.

## Going home

The children will be brought out of school by the Nursery Team via the nursery gate. Only adults that you have requested will be permitted to collect your child. Please let the office know if there is a change to persons permitted. Please bear in mind that this can take a while whilst we get to know all of the adults on the designated list, please be patient with us as safeguarding is priority.

## When you need to see the teacher

There will be occasions when you need to meet with the class teacher. You can either:

1. See the class teacher at the end of the day.
2. Email the class teacher or leave a message with the school office for the class teacher to contact you.
3. Use our messaging system via Dojo- Dojo's will be answered between the hours of 8:30am- 4:30pm.
4. If the matter is more complex or confidential, make an appointment with the Early Years Lead or if you need to you can arrange to meet with the Head Teacher.

## When your child is ill

If your child is ill, please contact the school office before 9.30am, as any unexplained absence will be marked as unauthorised.

If you are unsure whether your child can attend school due to an illness please see NHS guidelines on contagiousness.

We can administer medicines but we require a written consent which clearly states the dose and frequency (medicines that are prescribed 4x a day). This form can be collected via the main office. We do administer liquid paracetamol upon written consent. This is held in school.

Please mark inhalers with your child's name and the dosage details. A form will also need to be completed, this can be collected from the office.

## Parent Support Advisor

Claire Donnelly is our parent support adviser. She works with families to help deal with the challenges that family life can bring. She is available all year round, including school holidays. She offers practical support, advice and guidance on a wide range of issues, such as challenging behaviour, school attendance, supporting your child's learning and any other issues that are important to you and your family. She can be contacted on 07771371391 or her email is [c.donnelly101@peltonroseberry.durham.sch.uk](mailto:c.donnelly101@peltonroseberry.durham.sch.uk)

## Dress Code

### Our uniform comprises of:

- School navy blue sweatshirt/hoodie
- White polo top (with or without school badge)
- Grey/black PLAIN AND UNBRANDED leggings or
- Navy PLAIN AND UNBRANDED joggers or
- Grey/black school trousers or
- Grey/black school dress/pinafore or
- Grey/black school skirt
- Grey/white PLAIN socks or tights

Footwear must be grey/black with no obvious branding. Trainers can be worn but must be grey/black with no obvious branding.

- ❖ There is the option to wear a blue checked blue dress in the summer term or school grey shorts NOT cycling shorts

*If you are having difficulty sourcing a uniform in line with our policy we have a selection of donated items which we will be happy for you to use.*

\*You can purchase our badged uniform from:

- ✓ [Primary Schools | The School Outfit & Little Gems](#)

### IMPORTANT

- Please can all uniform be NAMED
- Children need to bring in a NAMED water bottle, filled, every day
- Children can wear a pair of small stud earrings ONLY - these must be covered/taken out for PE days

Please be aware that clothing in Nursery will get messy due to the nature of the children's learning.

## Home/School Liaison

Once your child is settled at school we will welcome parents into school for various events such as meetings, concerts, sports and fundraising events. We love to hear about what you have been doing with your children, you can send examples and pictures directly to their class teacher via Dojo. Your child will receive home learning every half term once they have settled in.

## School Dinner

School dinners for Little Sunbeams Nursery children are to be provided by the parent/carer in the form of a packed lunch. We follow a healthy and nut free policy. Please contact the school office for any further information.

### Intimate Care

We have an intimate care policy which is available via our school website. If your child has any difficulties with toileting and/or is not using the toilet please speak to a member of staff. We do have changing facilities in our unit, we just ask that parents provide nappies and wipes.

### Snack

You can provide your child with a **fruit** snack each day. Grapes and blueberries will need to be cut in line with our choking policy.

### Class Dojo

Dojo is an app that can be downloaded to your Phone or device. Teachers send messages, photographs, videos and rewards to celebrate the lovely work and activities that your child takes part in, as well as informing you of any events/activities that have taken place. Further information will be sent out once your child has started school.

### Website

Our school website is [www.cestria.durham.sch.uk](http://www.cestria.durham.sch.uk). It holds a whole host of information about the school from diary dates to ways to support your children with their learning.